




SABAH's PREMIER TRADE FAIR

Sabah
International
EXPO


SIE 2014

SABAH - Hub for The Far East

18 - 21 September 2014

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 www.sie.com.my

Exhibitors' Handbook

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INFORMATION ON SIE2014



1. Programme of SIE2014

DATE	TIME	PROGRAMME	VENUE
16 - 17 SEPT, Tues-Wed	8.00am-11.00pm	Commencement work by External Contractors	Grand Ballroom, The Sutera Harbour Convention Centre, The Magellan Sutera, Sutera Harbour Resort (Exhibition Site)
17 SEPT, Wed	8.00am-11.00pm	Move-In by Exhibitors	
	7:00pm-10.00pm	WELCOME DINNER RECEPTION HOSTED BY THE STATE GOVERNMENT OF SABAH	Grand Ballroom, The Pacific Sutera, Sutera Harbour Resort
18 SEPT, Thurs	10.00am-2.30pm	OFFICIAL OPENING OF THE SABAH INTERNATIONAL BUSINESS LUNCHEON TALK 2014 (SIBC-LT 2014) BY THE RIGHT HONOURABLE DATUK SERI PANGLIMA MUSA HAJI AMAN, CHIEF MINISTER OF SABAH, MALAYSIA	Grand Ballroom, The Pacific Sutera, Sutera Harbour Resort
	3.00pm-5.00pm	Judging of Best Booth Competition	Exhibition Site
18 SEPT, Thurs	10.00am-3.00pm	SIE2014 opens to Trade Visitors only	Exhibition Site
	3.00pm-9.00pm	SIE2014 opens to the Public	Exhibition Site
	4.00pm-6.00pm	OFFICIAL OPENING OF THE SABAH INTERNATIONAL EXPO 2014 (SIE2014)	Lobby, The Magellan Sutera Harbour Resort

DATE	TIME	PROGRAMME	VENUE
19 SEPT, Fri	10.00am-9.00pm	SIE2014 opens to the Public	Exhibition Site
	1.30pm-7.30pm	SIE2014 NETWORKING GOLF	Sutera Harbour Golf and Country Club (SHGCC)
20 SEPT, Sat	10.00am-9.00pm	SIE2014 opens to the Public	Exhibition Site
21 SEPT, Sun	10:00am-9:00pm	SIE2014 opens to the Public	Exhibition Site
22 SEPT, Mon	8.00am -11.00am	Move-out by Exhibitors	Exhibition Site
	12.00nn-11.00pm	Move-out by Official and Non-Official Contractors	

2. Exhibitor's Information Pack/ Official On-Site Address of SIE2014 Secretariat

All Exhibitors should register at the Organiser's Office on arrival at the hotel and collect their Exhibitor's Pass and Exhibitor's Information Pack at:

SIE2014 Secretariat

Level 2, The Magellan Sutera Convention Centre

The Magellan Hotel, 1 Sutera Harbour Resort

1 Sutera Harbour Boulevard

88000 Kota Kinabalu, Sabah, Malaysia

1. Sales

Over-the-counter cash are permitted in Ringgit Malaysia (RM) Only.

2. Promotion during the Exhibition

Exhibitors are not allowed to place stickers, signs or posters anywhere in the halls other than within their own booth and paid advertising poster sites and billboards. Distribution of brochures, invitations, flyers or any form of promotional material at the exhibition hall (along gangways, entrance and exits) is strictly prohibited. This is unfair to other Exhibitors and would cause inconveniences to visitors, such activities are to be carried out within the booth boundaries only.

3. Payment Terms & Conditions

The payment schedule for the shell booth/space is as follows:

- Exhibitors will not be allowed to occupy their space or booth until the Organiser has received full payment. These terms cannot be varied under any circumstances. Interest rate of 2% per month will be charged on any amount outstanding for a period exceeding 14 days after the due date for payment until full payment is made.
- Exhibitors shall pay suppliers for all other additional goods and services required by them.

4. Cancellation of Exhibition Space

No refund will be given upon cancellation. These terms cannot be varied under any circumstances.

5. Failure to Exhibit

Any organisation, which failed to exhibit for any reason shall be liable for any additional costs incurred by the Organiser as a result of such failure to exhibit. These terms cannot be varied under any circumstances.

6. Working Exhibits

The Organiser reserves the right to determine the acceptable sound level and extent of demonstrations for working exhibits in the event of justifiable complaints from other Exhibitors.

Moving Machinery must be fitted with safety devices when the machines are operated. These safety devices may be removed only when the machines are not in operation and not connected to the power source. No motors, engines, contrivances or power-driven machinery may be used without adequate protection against fire risk.

All pressure vessels or equipment under pressure must conform to safety standards and regulations. Approval for their use is required. Working machines must be placed at a relatively safe distance from the audience; we strongly recommend the use of safety guards.

7. Dangerous Materials

No naked or open flame temporary gas or live

electrical fittings are to be used in the exhibition halls at any time. Neon lights lower than 2.5 m from the ground will not be allowed in the halls. No explosives, petrol, dangerous gases or highly flammable substances are allowed in the halls. No radioactive materials are to be used. No arms. Guns, swords, ammunition or other goods of a dangerous nature and goods prohibited by the laws of Malaysia will be allowed into the exhibition halls or other premises of Sutera Harbour Resort & Spa.

8. Hall Landlord's Special Condition

All Exhibitors are bound by the following conditions as laid down by Sutera Harbour Resort & Spa. (hereafter referred to "Hall Landlord")

Exhibitors shall not bring any rodent, pest or vermin into the exhibition hall and shall not, without written consent of the hall landlord, bring livestock or animals into the hall unless they are connected to the purpose of the exhibition. The hall landlord has the right to refuse entry to the facilities of any person whose presence is, in the reasonable opinion of the hall landlord, undesirable.

9. Damage to Booth Structure and Exhibition Premises

No person under any circumstances shall cut into or through any floor covering / carpet or wall nor alter any booth structures except when authorised in writing by the Organiser. Any such damage to booth structure or exhibition premises will be invoiced to the Exhibitor.

EXHIBITS MOVE-IN INSTRUCTIONS

Exhibitors may start to move in to their booths on 17 September 2014 from 8.00am to 11.00pm.

Site Installation (Heavy and/or Large Exhibits)

Should exhibitors wish to bring in heavy exhibits (which include large exhibits) exceeding 2 tons or 3.5m (L) x 1.5m (W) x 1.5m (H) in weight and dimensions respectively, please complete and send Form 4 of 7 to the Secretariat.

For safety reasons and to avoid congestion in the exhibition halls, only the official freight forwarders or the official installation contractors are allowed to operate mechanical handling equipment (e.g. platter trucks, forklifts, cranes) inside the exhibition hall. Exhibitors may use their own hand-push trolleys within the exhibition hall.

EXHIBITS MOVE-OUT INSTRUCTIONS

The exhibition closes on 21 September 2014 at 9.00pm. For the safety of visitors at the show, exhibitors may **NOT** dismantle or remove their exhibits before 21 September 2014, 9.00pm.

Exhibits Clearance and Booth Dismantling

All exhibits, booth fitting and crates must be removed from the exhibition site by 11.00am on 22 September 2014. All booth dismantling, tear down will commence from 12.00noon on 22 September 2014 onwards. Electrical power to all booths will be disconnected progressively from 22 September 2014. If you require power beyond this time for retracting your equipment or machinery, please inform the Secretariat Office at least one (1) day in advance.

TEMPORARY STAFF/ PERSONNEL

Temporary staff/personnel are available on request to man their booth(s) with a minimum daily wages between RM80 to RM150 per day depending scope of work and required hours (within the booths) - subject to the negotiation between exhibitors and daily waged temporary staff/ personnel - should exhibitors face a shortage of staff during the exposition.

Request can be made by using the Form 1 of 7 and submitted to the SIE2014 Secretariat.

BEST BOOTH COMPETITION

The organiser will be organising the “Best Booth” Competition with attractive prizes to be won by exhibitors. Best Booth will be judged based on design, colour scheme, objectives and theme of each exhibition booth. Judging Session will be held on first day of the Exhibition, on 18 September 2014. Prizes are divided into three (3) categories namely, Services, Industries and International; and an Overall Prize for the overall Best Booth.

SECURITY & INSURANCE

1. Security Service

The Organiser will provide general security around the clock. Exhibitors and their staff are not allowed in the exhibition hall after show hours. If your displays are very valuable or sensitive and you wish to hire security personnel to attend to your booth exclusively during off show hours, please contact the Organiser for security services. Only official appointed security companies are allowed.

All personnel in the exhibition hall **MUST** wear identification tags at all times. Exhibitor passes and Temporary Work passes are available from the SIE Secretariat's office on site from 16 September 2014. For security and safety reasons, exhibit movement in or out of the exhibition hall during the show hours is not permitted. Security guards will patrol the exhibition site in general, but their duties will not include specific attentions to individual booths.

2. Exhibitor's Insurance

The Organiser will not be responsible for the safety of property, exhibits or articles of any kind brought into the exhibition by the exhibitors, their personnel, agents or contractors, members of the public or any reason whatsoever.

Exhibitors shall make sure that they are fully covered by insurance including, but not restricted to, all risk on their property, exhibits or articles of any kind. Public liability and comprehensive protection against any losses or damages caused by any Exhibitor shall be fully covered by insurance. The period for which such insurance shall be maintained will run from the time the Exhibitor or any of his personnel, agents or contractors first enter the exhibition ground, and to continue until all have vacated the exhibition ground and all his exhibits and property have been removed. The Exhibitor shall insure against indemnity and hold the Organiser blameless in respect of all costs, claims, and demands whatsoever whether by person, fire, water, theft, accidents or any other cause.

The Organisers shall not, in any event, be held responsible for any restriction which prevents the construction, erection, completion, alteration or dismantling of booth, or for the entry, sitting or removal of exhibits, or for the failure of any service or amenities provided by hall landlord or for the cancellation or part-time opening of the exhibition either as a whole or in part, or for circumstances not under their control. Exhibitors must ensure that their

temporary staff, their personnel, agents or contractors are insured against any claims for workmen's compensation.

3. Exhibitors and External Contractor Tags

Tags will be issued on site from 16 September 2014 at the SIE Secretariat and are meant for Exhibitors Only. External Contractors will be issued External Contractor Tags on 13 September 2014 and Exhibitors are reminded not to distribute exhibitor tags to them.

These tags are also not to be given to visitors or visiting staff, who should use Visitor Tags/Stickers. Maximum of 4 Exhibitor tags per booth would be provided. Exhibitors may request for more tags by filling in the attached Form 1 of 7 and returning to SIE2014 Secretariat before the stated deadline.

...read more in next page

4. Hall Security

General hall security will be provided from 14 September 2014 onwards. As it is impossible to provide complete protection against theft we recommend you incorporate in your booth layout a lockable cupboard for cameras, telephone handset, souvenirs, valuable items, etc. And ensure that your exhibits are properly insured. The following simple precautions may be helpful:

- (a) Lock up all valuables before you leave your booth at the end of each day; display these valuables only when your booth is manned.
- (b) On the last evening of the exhibition, after the show closes, remove all valuables and return them to your premise. DO NOT leave your booth unattended. DO NOT leave exhibits, souvenirs items, consumables etc., on your booth, not even in locked cupboards as suppliers will retrieve all furniture once the show is over. DO NOT take chances with your valuables; once they are lost, it will be almost impossible to recover them.

Please note that it is the Exhibitors' responsibility to safeguard their exhibits or any items brought into the exhibition by themselves, their agents or contractors.

The Organiser will not be liable for losses or damage of any kind.

Please note that your suppliers and/or official appointed contractors will not be allowed to enter the hall until one hour after the show closes.

IMPORTANT: Exhibitions which require mechanical handling will not be allowed in or out of the exhibition halls during show hours. Please plan your exhibit movement carefully. For reasons of security, safety and obligation to exhibitors and visitors, no display materials or exhibits may be dismantled before 9.00pm, 21 September 2014.

BOOTH REQUIREMENTS

1. Subletting of Booth

Exhibitors must not transfer, dispose or part with, or otherwise sublet, the whole or any part of his site, whether for financial considerations or otherwise. The Exhibitor must indicate if he is an agent, distributor or licensee and the principal(s) to be represented. This does not prohibit and Exhibitor displaying products of a principal for whom he has become an agents, distributor or licensee after the time of contract, with prior written permission of the Organiser.

2. Official Booth Contractor

MOE CORPORATE EVENTS SDN BHD (1038150X)

Block G, 2nd Floor, Unit No.8, Corner Type,
Metro Town, Jalan Bunga Ulam Raja,
88300 Kota Kinabalu, Sabah, Malaysia.

Contact Person:

Doris Thian

Tel : +6 012 510 2604
Email : doris@themoe.com.my

Fiona Tan

Te : +6 012 889 5113
Email : fiona@themoe.com.my

June Liew

Tel : +6 012 889 5055
Email : june@themoe.com.my

Note: The services of official contractors are for the convenience of Exhibitors and the Organisers will NOT accept any liability in respect of any contract between Exhibitors and such contractor for the negligence or default of any such persons, their employees and/or agents.

...read more in next page

3. Booth Contractor

- a) Exhibitors may appoint their own contractor(s) for booth design and booth construction, subject to the approval of the Official Booth Contractor, designs, schedule and installations (pipe/electricity) must be submitted to the Official Booth Contractor for approval before one (1) month before the exhibition ie by 18 August 2014.

Non-Official Contractor(s) must register with the Organiser's Official Booth Contractor using the Form 6 of 7 and submit the Performance Bond and Administrative Fee payment. For registration enquiries, contact the Official Contractor as per address stated above.

- b) Exhibitors are responsible and liable for their appointed contractor's observance of all SIE2014 rules and regulations, including the Official Contractor's charges, terms and conditions and strict observance of build-up & teardown timetable/schedule. The Organiser reserves the right to charge any such Exhibitor and/or contractor who violates any rules or delays in the build-up & teardown for additional work required as a result of violation.

4. Booth Boundaries and Design Restrictions

Exhibitors may not place any display materials or exhibit nor extend their booth structure or allow dividing wall or any part of their booth for any design layout outside their contracted boundary. Goods cannot be exhibited outside booth boundary. The Exhibitors will be charged for any infringement of this rule, and the Organiser reserves the right to remove the infringement.

The permitted booth height is 2.44m (8 ft). Any design for a structure exceeding 2.44 m in height must be submitted for approval at least one (1) month in advance and will be considered on an individual basis. In any event, 6m/ 19.68ft will be the absolute maximum height allowed.

Open Frontages: All booths in the exhibition irrespective of height must have at least half of any frontage facing an aisle open or fitted with transparent material to the underside of the fascia.

5. Specific to Shell Scheme Booths Only

- a) No additional booth fitting or display may be attached to the shell scheme structure. Neither nailing nor drilling will be allowed. If you require assistance in hanging or displaying our exhibits, please consult the Official Booth Contractor.
- b) No painting or wallpapering on the shell scheme booth panes is allowed. Exhibitors who wish to have the panels painted must inform the Official Booth Contractor who will provide quotation or request, at least one (1) month before the exhibition date.
- c) Exhibitor occupying a corner booth has a choice of having the sidewall or an additional open side fascia, complete with name and booth number, at no additional cost. Logos may be attached to the fascia, but must be wider than 30 cm fascia or thicker than 1cm. The cost of reproduction must be borne by the Exhibitor.
- d) The Organiser must approve any change in colour or type of fascia and floor covering. The cost involved must be borne by the Exhibitor.

- e) No financial credit will be given for any shell scheme package item not utilised.
- f) Other additional fittings and furniture may be available upon request, and Exhibitors shall bear the cost. Please complete Form 4 or 7 and send to SIE2014 Secretariat by 15 August 2014.

6. Island Booths and National Pavilion

Contracting parties for Island Booth and National Pavilion are responsible for ensuring that all Exhibitors within their group are fully aware of, and agree to abide by these Terms and Conditions and the Rules and Regulations are included herewith.

1. Capacity of Exhibition Hall

- a) Maximum Exhibit Height:
Exhibits on booth, walk-on passages and perimeter space should not exceed 2.44 m (8.0 ft) in height and exhibits on privately built booths should not exceed 3 m in height.
- b) Exhibitors should notify the Organiser using Form 4 of 7 bringing in any item of machinery over the height limit of 6 m and exceeding 10 tons in weight by 15 August 2014.
- c) Measurement of Loading Entrance to the Hall: 3.9 m (H) x 4 m (W)

2. Technical Specification of Exhibition Hall (Grand Ballroom)

- | | | |
|-----------------------------|---|--|
| (a) Floor Carrying Capacity | : | 10 tons |
| (b) Floor Finish | : | carpet |
| (c) Ceiling Height | : | 21 feet |
| (d) Entrance | : | 3.9 m (H) x 4 m (W) |
| (e) Load at the Entrance | : | 10 tons |
| (f) Ventilation | : | Air conditioning |
| (g) Fire Precautions | : | Sprinklers |
| (h) Power Supply & Lighting | : | 1 unit of 13Amp socket point, 240v Single Phase. 415v Three Phase is optional, available on request extra payment is required. |
| (i) Lighting | : | 2 units of 40 w fluorescent lamps per booth |
- d) Communication and Business Centre: For more information, please contact SIE2014 Secretariat.

- e) Exhibitors Parking: Car park space is available at the Magellan Sutera Hotel, Pacific Sutera Hotel, Sutera Harbour Resort and the compound of Sutera Harbour Resort. Shuttle services connect all the sites at Sutera Harbour Resort will be provided.
- f) Booth Cleaning: During the exhibition, the Organiser will be responsible for the daily cleaning of booth carpets and gangways. During the build-up and dismantling periods, independent contractors appointed by Exhibitors are responsible for the removal of their own booth building, dismantling materials and rubbish.
- g) Storage: Arrangement for the storage of empty and unused cartons and cases should be made with the Official Booth Contractor or Freight Forwarders. Otherwise, Exhibitors must arrange for these to be transported back to their own premise. Exhibitors are not allowed to store such items within the Exhibitions halls.

* Please note that an Expo Site Handling Fee will be imposed for handling within the Exhibition Hall. Non-official forwarding companies are not allowed into the exhibition hall and only restricted to the unloading zone.

- h) Unforeseen Occurrences: In the event of any occurrence not foreseen in these Rules and Regulations, the decision of the Organiser shall be final. For further queries, please contact the Organiser at the SIE2014 Secretariat Site Office.

1. Exhibitor's Directory Listing

All exhibitors will be entitled to a free listing of their products and services (not more than 75 words) in the Official Exhibitors' Directory, which will be distributed to trade visitors at the Exhibition. Please complete Form 1 of 7; Fax to the SIE2014 Secretariat before 31 July 2014.

2. Exhibitor's Directory 'New' Product Listing

In order to assist you in creating greater publicity for your new product launching, please let us have full details and profile of the new products or services, which you wish to launch or promote during the event. We will try to feature them in our various promotional campaigns.

3. Press Information

An extensive press and public relations campaign is being planned to carry out in connection with the SIE2014. Exhibitors are encouraged to make use of this free publicity to showcase their products and services.

Exhibitor's who wish to gain greater publicity should make prepared press release available to distribute to journalists covering SIE2014. Exhibitors can also advertise in the local press. The contact details for newspapers published in Sabah are as follows:

a) Borneo Post (English)

Tel : +6 088 318 811 Fax : +6 088 213 991

b) Daily Express (English)

Tel : +6 088 256 422 Fax : +6 088 238 420

c) New Sabah Times (English)

Tel : +6 088 230 055 Fax : +6 088 241 155

d) Asia Times (Chinese)

Tel : +6 088 420 901 Fax : +6 088 420 902

e) Overseas Chinese Daily News (Chinese)

Tel : +6 088 256 422 Fax : +6 088 241 003

f) See Hua Daily News (Chinese)

Tel : +6 088 318 811 Fax : +6 088 218 991

Alternatively, Exhibitors can use the services if an advertising agent who will advise Exhibitors on rates and then place the advertisements for them:

a) Prestige Advertising Sdn Bhd

Lot 6, Block B, 3rd Floor, Bundusan Plaza, 88300 Kota Kinabalu

P.O Box 13699, 88842 Kota Kinabalu, Sabah, Malaysia

Tel : +6 088 722 066 Fax : +6 088 716 066

Contact Person:

Mr. Tan Keng Hock

Tel : +6 019 870 0299

4. Exhibition Directory Advertisement

The Official Exhibition Directory is used extensively throughout the Exhibition as a guide is often retained by trade visitors as a valuable source of reference after the event. Therefore, Exhibitors are encouraged to advertise in the Directory. For a worthwhile investment, please complete Form 2 of 7, and return it to the Organiser by 31 July 2014.

5. Photographer

Official photographer appointed by the Organiser will be on site one-day prior to the exhibition. Exhibitors should contact the Organiser for any photographic work required.

OTHER ITEMS AVAILABLE ON HIRE/ON-LOAN

1. Flowers/Potted Plants

Margaret Florist

5, Lorong Dewan, 88000 Kota Kinabalu, Sabah, Malaysia

Tel : +60 88 216 151 / 216 913

Fax : +6 0 88 211 050

Contact Person:

Mr. Riduan

Tel : +60 16 833 2161

2. For rental on additional items

(please visit www.sie.com.my for onward order / necessary action), For placing order, please complete [Form 2 of 7](#).

3. Promotional Materials

Please refer to SIE2014 on-site Secretariat.

4. Accommodation

Please refer to SIE2014 Secretariat.

5. Official Transport

Angkatan Hebat being in the Fleet Management and Vehicle Rental Business is able to assist and manage all your transportation logistics in Kota Kinabalu which will include VVIP, VIP and delegates limousine transfers, Sit-in-coach (SIC) transfers, pre and post tour arrangements and other travel related services.

AHSB RENTACAR SDN BHD is a subsidiary of Angkatan Hebat Sdn Bhd, an ISO-9001:2000 certified Fleet Management and Field Service Company with over a decade's involvement in the business, ranging from vehicle sales, service and maintenance, spare parts to accessories, Angkatan Hebat Sdn Bhd is also accredited to IMI – The INSTITUTE of the MOTOR INDUSTRY (UK).

Should you require transfer service, kindly refer to their rates as published in [Form 7 of 7](#), complete and Fax / email to the SIE2014 Secretariat or contact the Official Transport Provider at:

AHSB RENTACAR SDN BHD

G902, Ground Floor, Auto Gallery,
Wisma Angkatan Hebat,
1 Borneo Jalan Sulaman,
88450 Kota Kinabalu, Sabah Malaysia.

Locked Bag 105,
88993 GPO Kota Kinabalu,
Sabah, Malaysia

Tel : +60 88 448866

Fax : +60 88 485822

Email : sales@borneocar.com.my

Contact Person:

Mr. Michael Hing

Email : michael.hing@borneo-rentacar.com

Visit passes issued for entry into Peninsular Malaysia are valid for entry into Sabah but not Sarawak. Fresh visit passes must be obtained on arrival at the point of entry in that state. However, subject to conditions stipulated, visit passes issued by the immigration Authorities in Sarawak are valid for any part of Malaysia.

3. Immigration Entry / Exit Control

All visitors to Malaysia are required on arrival at an entry point to complete disembarkation/embarkation card. On departure they are required to hand over the embarkation card to Immigration Authorities at the exit point.

4. Transportation

City taxis are abundant and comparatively cheap; it costs about RM50-RM60 to travel between Kota Kinabalu and the airport, a distance of 10 km (15 min). Taxis are usually metered in Peninsular Malaysia but not in Sabah and Sarawak. Higher rates apply between 12:00 midnight and 6:00 am. Major international car rental companies also operate in Sabah (hotels and airport).

QUARANTINE

Sabah is free from most of the major animal diseases. The state government, through the Department of Veterinary Services and Animal Industry, is committed to maintain this status by strict control on movement of animals and animal products in or out of the state. It is an offence, under the Animal Ordinance 1962, to import or export any animal or animal products without a valid license from the Department of Veterinary Services and Animal Industry Sabah. The penalty for import offences is imprisonment for one year and a fine of RM2000, while penalty for export offences is imprisonment for six months or a fine of RM1000 or both. Further information on the import and export procedures for animals and animal products can be obtained from:

Department of Veterinary Services and Animal Industry

3rd Floor, Block B, Wisma Pertanian
Jalan Tasik, Luyang, 88999 Kota Kinabalu
Locked Bag 2051, 88999 Kota Kinabalu
Sabah, Malaysia.

Contact Person:

Dr. Yeo Boon Kiat, Director, Provision of Veterinary Public Health

Email : boonkiat.yeo@sabah.gov.my
Tel : +6 088 287 401 (DL) , Division of Veterinary Public Health +6 088 287 400 (GL)
Fax : +6 088 238 418

Official Freight Forwarders:

Air Express / Cargo

DHL Express

Lot 40, Ground, 1st & 2nd Floor, Bundusan Square, Jalan Bundusan
88300 Kota Kinabalu, Sabah, Malaysia.

Tel : +6 088 733 000

Fax : +6 088 733 311

Contact Person:

Mr. Mathew Loh

Mobile : +6 013 850 0850 Email : loh.shin.kiet@dhl.com

Ms. Sofiyana Saidin

Mobile : +6 016 844 2348 Email : kksales@dhl.com

Quotation available upon request.

Sea Cargo / Air Freight (Non-Express)

North Borneo Logistics Sdn. Bhd.

Lot 26A, Jalan Kilang, Sedco Industrial Estate, Kolombong, 5 ½ Miles,
Jalan Tuaran, 88450 Kota Kinabalu, Sabah, Malaysia

Tel : +6 088 439 338

Fax : +6 088 439 311

Contact Person:

Mr. Alex Tseu

Mobile : +6 019 883 9912 Email : alex@nblogistics.com.my

Mr. Patrick Singau

Mobile : +6 016 845 5895 Email : patrick@nblogistics.com.my

Quotation available upon request.

1. Combined Commercial Invoice & Packing List...read more in next page

Importers are required to complete and send [Form 5 of 7](#); "Combined Commercial Invoice & Packing List" If space provided is insufficient, please separate sheet to the packing list. The invoice / Packing List must be in English language, made out to yourselves c/o your stand at the exhibition, with an individual value for each item and the total value C.I.F Malaysia. The following clause should also be included: "The Invoice goods are of (country) origin and intended for exhibition purposes".

2. Consignee of Exhibits

All participants / shippers are to consign their goods to the Organiser and copy each of their commercial invoice and packing list (preferably to be combined) of the goods must be Faxed to the Organiser or appointed forwarding agent not later than [15 August 2014](#). This is to ensure smooth customs clearance, preparation of advance documentation and quotation of estimated custom duties to be incurred. However, all goods must arrive at Kota Kinabalu (KK) seaport or airport not later than [10 September 2014](#).

Service fees are inclusive of customs documentation and clearance, port changes and delivery of handling of goods from Kota Kinabalu (KK) Port (ex sea cargo) and Kota Kinabalu (International) Airport (ex sea cargo) to Exhibition Hall. Any additional labour charges will be billed accordingly such as unloading and moving of goods.

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3. Organiser's Full Style

(Participant's Name) (Booth No.)

c/o The Organiser / SIE2014 Secretariat, Sabah International Expo 2014 (SIE2014)

Level 2, The Magellan Sutera Convention Centre, The Magellan Hotel, Sutera Harbour Resort

1 Sutera Harbour Boulevard, 88000 Kota Kinabalu, Sabah, Malaysia

4. Custom Duties / Taxes and Other Charges

Custom duties / taxes and other charges (such as store rent, compounding or fines, repacking of loose packages, carnage or forklift, etc) are to be paid directly to the customs before delivery, by the participants or their counterpart, in cash. Please ensure funds (in MYR) for settlements of above upon goods' arrival.

5. Customs Requirements /ATA CARNET (Temporary Admission Document)

The Malaysian Government recognises the ATA Carnet; exhibits can now be temporarily imported without going through the usual lengthy customs documentation procedure although licenses and permits, where required, still have to be obtained. This system also eliminates the need for bank guarantees for temporary importations.

Local Chambers of Commerce administer ATA CARNET operations in participating countries as a result of an international arrangement known as the 'BICC Chain' sponsored by the International of Commerce (ICC) in Paris.

a) Items imported temporarily must be re-exported and cannot be sold or given away. If goods are sold, the bond raised by the Exhibitors in his country of origin with Chamber of Commerce and Industry will be forfeited.

b) Temporary importation is usually subject to a fixed period of time (i.e. 1 to 3 months)

If the ATA Carnet cannot be obtained from the exporting country, the exhibitors may import those goods for exhibition purposes by applying to the Malaysian Customs for temporary import secured with a bank guarantee. The amount of the custom duties payable for the goods imported.

6. List of Services and Charges:

No.	Description	Unit Price				Remarks
		(RM)		(USD)		
LOCAL SHIPPING & PORT CHARGES		20"	40"	20"	40"	
1	THC	295.00	440.00	92.19	137.50	Per Cntr
2	CHC	50.00	100.00	15.63	31.25	Per Cntr
3	LHCH	148.00	260.00	46.25	81.25	Per Cntr
4	Port Charges					Per Cntr
5	Delivery Order + EDI	170.00		53.13		Per Set
6	Custom Documentation (K3)	50.00		15.63		1st Set
6.1	Subsequent Sets (If Any)	10.00		3.13		Per Set
7	Forwarding & Handling Fee	100.00		31.25		Per Cntr
8	SMK	30.00		9.38		Per Set
9	6% Customs Service Tax On 6, 6.1, 7 & 8	At Cost		At Cost		Per Shipment
10	Inspection Fee					Per Cntr
10	Port Space Rental - Unstuffing cntr in Container Yard					Per Cntr
11	Removal/ Extra Movement Charge - In C.Y.					Per Cntr
Haulage Charges						
1	Normal Trailer -	410.00	490.00	128.13	153.13	Per trip
Port Storage charges (If Any)						
1	Port Storage Charges	At Cost		At Cost		Per Shipmet
2	Detention & Demurage					Per Shipmet

Notes: The above excludes any insurance coverage, port storage charge, trailer detention, container detention and demurrage charge, stuffing/unstuffing works or any other misc. charges unmentioned above.

...read more in next page

No.	Description	Unit Price		Remarks
		(RM)	(USD)	
LOCAL SHIPPING / CLEARANCE & PORT CHARGES				
1	Sabah Surcharge			Per RT
2	LCHC	10.00	3.13	Per RT
3	LCL Charges	60.00	18.75	Per RT
4	CHC	20.00	6.25	Per RT
5	D.O Fee + EDI	170.00	53.13	Per RT
6	Agency Fee (If Any)	140.00	43.75	Per RT
7	Endorsement Fee (If Any)	140.00	43.75	Per RT
8	Customs Documentation (K1)	50.00	15.63	Per RT
8.1	Subsequent Sets (If Any)	15.00	4.69	Per RT
9	SMK	100.00	31.25	Per RT
10	Forwarding & Handling Fee	30.00	9.38	Per RT
11	Customs Insp & Exam Fee	150.00	46.88	Per RT
12	6% Customs Service Tax On Item 6, 6.1, 7 & 8	180-200	56.25-62.5	Per RT
13	Delievery Charges (10 km city radius by 3.5 ton lorry)	TBA	TBA	Per RT
14	Custom Duties / Taxes (If Any)	At Cost	At Cost	Per RT
15	Port General Charge (Min. RM50.00)			Per RT
Port Storage charges (If Any)				
1	Port Storage Charges	At Cost	At Cost	Per Shipmet
2	Detention & Demurage			Per Shipmet

Notes: The above excludes any insurance coverage, port storage charge, trailer detention, container detention and demurrage charge, stuffing/unstuffing works or any other misc. charges unmentioned above.

QUOTATION

Thank you for your enquiry on our services, we are pleased to quote you as follows :-

NO.	DESCRIPTION	UNIT PRICE (RM)	UNIT PRICE (USD)	REMARKS
LOCAL SHIPPING & PORT CHARGES				
1	Port Charges	9.00	2.81	Per Rt
2	Sabah Port Surcharge	4.50	1.41	Per Rt
3	Delivery Oder Fee + EDI Fee	170.00	53.13	Per Set
4	Custom Documentation (K3)	50.00	15.63	1st Set
4.1	Subsequent Sets (If Any)	10.00	3.13	Per Set
5	Forwarding & Handling Fee (Minimum RM100 Per Shipment)	1.00	0.31	Per Rt
6	6% Customs Service Tax On Item 4, 4.1 & 5	At Cost	At Cost	Per shipment
7	SMK	30.00	9.38	Per Set
TRANSPORTATION CHARGES				
1	Transportation	At Cost	At Cost	Per Trip
PORT STORAGE & DEMURAGE CHARGE - (IF ANY)				
1	Port Storage charges	At Cost	At Cost	Per shipment

Notes: The above excludes any insurance coverage, port storage charge, unloading on site, trailer detention or any other misc. charges unmentioned above.

LETTER OF INDEMNITY



(Only applicable if exhibitor uses STANDARD MARINE AGENCIES SDN BHD bank guarantee facility)

Indemnity Agreement made on the day of between

(exhibiting company)..... having its registered place of business at (hereinafter referred to as 'PARTY A') and

STANDARD MARINE AGENCIES SDN BHD having its registered place at Lot 26A, Jalan Kilang, Sedco industrial Estate, Kelombong, Mile 5.5 Tuaran Road, 88450 Kota Kinabalu, Sabah, Malaysia. (hereinafter referred to as 'PARTY B')

WHEREAS, Party A wishes to import (hereinafter referred to as "GOODS" into Malaysia in order to participate in SABAH INTERNATIONAL EXPO 2014.

WHEREAS, Party B agrees to arrange the temporary import bond for import duties and taxes on the Goods and requests Party B to issue the temporary import bond to the Malaysian Customs Authority on behalf of Party Z guaranteeing the re-export of Goods within 2 months from the date of importation of Goods, and

WHEREAS, Party B agrees to arrange the temporary import bond for import duties and taxes on the Goods to be imported by Party A.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Party A shall import the said Goods (the details of which are as per attachment) into Malaysia for the purpose of exhibiting the Goods at Sabah International Expo 2014 during 21 – 24 September 2014 and shall be re-export the said Goods within 2 months from the date of their importation.
2. Party B shall arrange the temporary import bond to the Malaysian Customs Authority for the purpose of exemption of payment of import duties and taxes on the said Goods upon importing goods into Malaysia by Party A.
3. In consideration of Party B arranging the import bond. Party A shall pay Party B a temporary import bond fee and shall further indemnity and hold Party b harmless from any and / or all liabilities, losses, damages that Party B may suffer as a result of claims, demands, costs (including legal's fees) against Party b made by the agency issuing the said temporary import bond to the Malaysian Customs Authority resulting from the failure Party A's failure to prevent the Goods – in whole or in part – being sold without payment of duties / taxes, missing, disposed off, consumed, given away or donated or for whatsoever reasons, and / or failure to re-export the Goods within the period warranted by Party B to the Malaysian Customs Authority.
4. In any even Party B shall have a general lien on the Goods.

IN WITNESS HEREOF, Party A and Party B hereto have caused this Agreement to be executed by its representative on the date and year first written above.

PARTY A:
(Name and Company's stamp of Exhibiting Company)

PARTY B:
STANDARD MARINE AGENCIES SDN BHD

.....
(Name and Signature)

.....
(Name and Signature)

REMARKS: Above service charges exclusive of carnage (hosting machinery), inland transport, insurance coverage and unstuffing / delivery of cargo from truck/trailer side to participant's booths at exhibition site. Any participant requiring further handling services will be quotes upon request. Kindly contact the email listing for individual quotation from DHL or Standard Marine Agencies Sdn Bhd. Information is accurate at printing time. Subject to change without notice.

DATELINE: 21 July 2014
FOR: ALL EXHIBITORS
Fax or Email to: SIE2014 Secretariat at Fax : +6 088 498 093 for Email : enquiry@sie.com.my

EXHIBITOR INFORMATION

Name of Company : _____

Contact Person : _____ Tel : _____

Postal Address : _____ Fax : _____

_____ Email : _____

_____ Homepage URL : _____

Business Nature/Sector(s): _____
 (i.e. Manufacturing/Tourism/Construction etc)

Products/Projects/Services to be exhibited: _____

Company Profile: _____

Please provide your company profile and describe the products/ projects/services you will be exhibiting during the exhibition.
 (This will be published in the souvenir programme book of SIE2014)

Looking for Agents/Distributors from: _____

Number of Exhibitors Tags required: _____
 (maximum of 4 tags per booth, only company name will be printed on the tags)

DATELINE: 21 July 2014
FOR: All exhibitors who are interested to advertise in the Exhibitors Directory
Fax or Email to: SIE2014 Secretariat at Fax : +6 088 498 093 for Email : enquiry@sie.com.my

ADVERTISEMENTS
(Exhibitors Directory Booklet)

For Exhibitors / Participants who wish to advertise their products/projects/services, please kindly complete the form and Fax to the SIE2014 Secretariat. Send your artwork to the Secretariat before 15 August 2014.

Prices quoted are nett and the Organiser will NOT bear any advertising agency commission. Cost of advertisement will be billed directly to the Exhibitors/participants.

	COST (RM)		Qty	Amount (RM)
	Full Colour	Black & White		
Back Cover	2,000.00			
Inner Front Cover	1,500.00		Taken	Taken
Inner Back Cover	1,500.00		Taken	Taken
Double Page Spread	1,800.00	1,000.00		
Full Intermediate Page	1,000.00	500.00		
Half Intermediate Page	600.00	300.00		
Total Advertisement Fee Payable				

Name of Company : _____

Booth No. : _____

Name of Person in :
charge of Exhibition _____

Company Address : _____

Tel : _____

Fax : _____

Please tick (√) :

Artwork is enclosed. No. of film(s) provided : _____

DATELINE: 31 July 2014

FOR: ALL EXHIBITORS WHO HAS HEAVY/LARGE/TALL EXHIBITS OR REQUIRES ADDITIONAL FITTINGS/FURNITURE

Fax or Email to: SIE2014 Secretariat at Fax : +6 088 498 093 for Email : enquiry@sie.com.my

HEAVY / LARGE EXHIBITS & ADDITIONAL FURNITURE

1. Heavy / Large / Tall Exhibits

Exhibitors bringing in heavy / large / tall exhibits that exceed the stated capacity of the exhibition hall (ref: page 7) must fill in the following details and Fax / return to the organizers.

Item	Dimensions	Weight (ton)	Date of arrival in Kota Kinabalu

2. Additional Fittings and Furniture

For details, please refer to official contractor or browse thru www.sie.com.my

Should you require additional fittings or furniture for your booth(s) during the exhibition, please state below:

Name of Company : _____

Company Address : _____

Booth No. : _____

Name of Person in : _____
charge of Exhibition

Tel : _____

Fax : _____

PRODUCT(s) RENTAL FORM

Name of Company : _____

Booth No. : _____

Contact Person : _____

Tel : _____

Mobile No. : _____

Fax : _____

Postal Address : _____

Email : _____

Code	Description	Unit Price (RM)	Unit	Amount (RM)
Additional Furniture (F)				
F1	Banquet chair-430(W) x 440(L) x 755(H) mm	25.00		
F2	White folding chair-400(L) x 400(W) x 780(H) mm	20.00		
F3	Black folding chair-400(L) x 400(W)x780(H)mm	20.00		
F4	Discussion chair-----700(H) mm	25.00		
F5	Banquet chair with cover-950(H)mm	35.00		
F6	Cusion bar stool-390(W)x350(L)x 850(H)mm	85.00		
F7	"S" Bar stool-780(H) 920(MH)	85.00		
F8	Oscar bar stool-400(W)x400(L)x 900(H) mm	85.00		
F9	Sofa single seat brown-1100(W)x820(H) mm	200.00		
F10	Black sofa single seat-700(L)x1000(W)x700(H) mm	200.00		
F11	Solsta sofa-750(L)x185(W)x600(H) mm	300.00		

Code	Description	Unit Price (RM)	Unit	Amount (RM)
F12	Aluminium Table-600(D)x700(H) mm	150.00		
F13	Tall round table (chrome)-650(D)x700(H) mm	180.00		
F14	Bar Table With cloth-650(D)x1040(H) mm	220.00		
F15	Tall bar table-600(D)x1000(H) mm	180.00		
F16	Crystal D3 table	250.00		
F17	Square table-914(w)x914(L)x762(H) mm	60.00		
F18	Table with skirting-900(L)x900(W)x700(H) mm	100.00		
F19	Banquet table-914(w)x1820(L)x762(H) mm	60.00		
F20	Coffee table (M) -700(L)x1380(w)x420(H) mm	150.00		
F21	Coffee table (S) -590(L)x1180(w)x390(H) mm	120.00		
F22	Square table-600(w)x600(L) mm	80.00		
F23	Brochure Rack-320(w)x600(L)x1380(H) mm	120.00		

Code	Description	Unit Price (RM)	Unit	Amount (RM)
F24	Zig-Zag brochure rack-1400(H) mm	120.00		
F25	Showcase-1220(H) mm	100.00		
F26	Industrial Fan-720(D)x1830(H)mm	120.00		
F27	Wall fan-450(D)mm	80.00		
F28	Rostrum	400.00		
F29	Carpet	3.00 / sqft		
F30	Cloth Tape	8.00 / roll		
F31	Dustbin (normal)-390(D)x280(H)	3.00		
F32	Bunting stand	50.00		
Electricals and electrical appliances (E)				
E1	Fluorescent Light (30 watt)	30.00		
E2	White long arm spotlight (40watt)	70.00		
E3	White long arm spotlight-(100 watt)	70.00		
E4	Long arm flood Light (S)	70.00		
E5	Long arm flood light (M)	70.00		
E6	Spotlight (40 watt)	70.00		
E7	Spotlight (100 watt)	70.00		
E8	RIO Spotlight			
E9	Halogen Down Light 3" (50watt)	45.00		

Code	Description	Unit Price (RM)	Unit	Amount (RM)
E10	Down Light 6"	65.00		
E11	Metal Halide (300 watt)	150.00		
E12	Metal Halide (150 watt)	150.00		
E13	Highlight	120.00		
E14	Track Light 50 watt	150.00		
E15	Distribution Box (32M Three-Phase)	500.00		
E16	Double Socket 13amp	80.00		
E17	Powerpoint (13 amp)	65.00		
E18	Powerpoint (round socket)	90.00		
E19	Single socket for canopy 13 amp	65.00		
E20	Plasma TV 32"	600.00		
E21	Plasma TV 42"	1000.00		
E22	Plasma TV 52"	1500.00		
System				
S1	Info Desk 1030(w)x540(L)x730(H) mm	50.00		
S2	Curve Counter 1980(w)x500(L)x1000(H) mm	300.00		
S3	Curve Table 1980(w)x500(L)x1000(H) mm	300.00		
S4	Low Display Cube 540(w)x540(L)x500(H) mm	45.00		
S5	Medium display cube 540(w)x540(L)x730(H) mm	80.00		

Code	Description	Unit Price (RM)	Unit	Amount (RM)
S6	High Display Cube 500(w)x500(L)x1000(H) mm	100.00		
S7	Low show case 1030(w)x540(L)x1000(H) mm	300.00		
S8	High Show Case 500(w)x500(L)x2400(H) mm	450.00		
S9	Low Lockable Cupboard 500(w)x1000(L)x700(H) mm	120.00		
S10	Reception counter 1000(w)x500(L)x1000(H) mm	120.00		
S11	Shelve Rack	45.00		
S12	Information Display Board 30(L)x1000(w)x2.44(H) mm	80.00		
S13	Curve Reception counter 1000(w)x500(L)x1000(H) mm	300.00		
S14	Poster Panel 1000(w)x2440(h) mm	100.00		
S15	Tall Lockable Counter 1000(w)x500(L)x1000(h) mm	250.00		
S16	Low Information desk 1000(w)x500(L)x700(H)mm	80.00		
			TOTAL:	

Additional Request:

If you have any additional request, kindly describe or attached us your visual for quotation Order Deadline: 8th September 2014

IMPORTANT REMARKS:

- Order / payment received after the deadlines are subjected to an additional 30% surcharge except for lighting connections.
- A 40% surcharge will be imposed for orders received onsite.

DATELINE: 31 July 2014
FOR: ALL EXHIBITORS WHO ARE IMPORTING GOODS
Fax or Email to: SIE2014 Secretariat at Fax : +6 088 498 093 for Email : enquiry@sie.com.my

COMBINED COMMERCIAL INVOICE & PACKING LIST

Name & Address of Shipper / Participant :

Date : _____

Booth No. : _____

Hall No. : _____

Consignee:

(Participant's Name) (Booth No.)
 c/o The Organiser / SIE Secretariat
 Sabah International Expo 2014 (SIE2014)
 Level 2, The Magellan Sutera Convention Centre
 The Magellan Hotel, 1 Sutera Harbour Boulevard
 88000 Kota Kinabalu, Sabah, Malaysia

Remarks: Please tick (✓)

- Re-export after exhibition
- To be displaced of / consumed
- To be given away / sold

Port of Loading: _____

Port of Discharging: _____

GOODS TEMPORARILY IMPORTED FOR EXHIBITION

Case No.	QTY	Vol(m ³)	Weight (kg)		Description of Goods	CIF Value (RM)	
			Gross	Nett		Unit Value	Total Value

(VALUE IN WORDS) RINGGIT MALAYSIA

Origin of Goods : _____ Total No. of Packages : _____

Packed by : _____ Stamp of Company : _____
Signature over printed Name

Position : _____

DATELINE: 18 August 2014
For: Exhibitors who appoint external contractors
Email to: Official Booth Contractor Email : enquiry@themoe.com.my

NON-OFFICIAL CONTRACTOR

For Exhibitors who appoint own contractor that is not the official contractor, they are required to register with the Official Booth Contractor (address stated below).

When exhibitor appoints a NON-OFFICIAL CONTRACTOR, this contractor will be required to comply with the terms and conditions set by the Official Booth Contractor.

This is to ensure that the RULES & REGULATIONS are abided by and to cover any damages arising directly or indirectly from any infringement. This is without prejudice to any additional claims the organiser may have on the contractor if the damage exceeds the deposit.

Please return the below form to SIE2014 Official Contractor:

MOE CORPORATE EVENTS SDN BHD (1038150x)

Block G, 2nd Floor, Unit No.8, Corner Type,
Metro Town, Jalan Bunga Ulam Raja,
88300 Kota Kinabalu, Sabah.

Contact Person:

Doris Thian

Tel : +6 012 510 2604
Email : doris@themoe.com.my

Fiona Tan

Tel : +6 012 889 5113
Email : fiona@themoe.com.my

June Liew

Tel : +6 012 889 5055
Email : june@themoe.com.my

SUB CONTRACTOR PERFORMANCE BOND & ADMINISTRATIVE FEE

(For Appointment of Non-Official Contractor Only)

Event: SABAH INTERNATIONAL EXPO 2014 (SIE2014)
Date: 18 - 21 September 2014
Venue: THE MAGELLAN SUTERA HOTEL, SUTERA HARBOUR RESORT, KOTA KINABALU

To the SIE2014 Official Booth Contractor:

Dear Sir / Madam,

We have appointed the following contractor to construct / decorate our company booth(s) no. _____ for the above mentioned event.

Name of Appointed Contractor :			
Address :			
Contact Person :		Tel :	
Job Title :		Fax :	
Mobile :		E-mail :	

Herewith we submit to you (1) the detailed drawings (elevation, layout plans and perspective) with dimensions, illustrating the design of the stand for the exhibition. Relative locations of all equipment/machinery on display, if any, are to be depicted on the layout to the official contractor.

We guarantee the proper conduct, schedule of production and observance of the exhibition rules and regulations. Sunlit Sabah Sdn Bhd shall not be held responsible for whatever damage caused by my own contractor (detail as above) due to reasons beyond your control.

Yours Truly,

Name : _____ Position : _____

NRIC : _____ Company : _____

Signature & Company stamp

DATELINE: 15 August 2014
FOR: Exhibitor's who wish to book for transportation
Fax or Email to: SIE2014 Secretariat at Fax : +6 088 498 093 for Email : enquiry@sie.com.my

TRANSPORTATION

Required Details:

Name of Company : _____

Contact Person : _____

Date of Arrival : _____ Tel : _____

Flight No. : _____ Fax : _____

Date of Departure : _____ Email : _____

Types of Travelling Schedule:

Date	Destination	Types of Transfer(s)	Hour(s) required	Time	Amount (RM)

Kindly contact the following personnel for bookings at

Direct Line : +6 088 448 866
 General Line : +6 088 266 663
 Mr. Michael Hing: +6 016 832 2820

Please use separate sheet if space provided is insufficient. Please provide / submit your travelling itinerary together with this form (if available).

Procedures for Transportation Arrangement:

Please return the duly completed form to SIE2014 Secretariat either by Fax: +6 088 498 093 or email: enquiry@sie.com.my. SIE2014 Secretariat will place your requirement to our Official Transport provider – AHSB RENTACAR SDN BHD with this form and officer from AHSB will be in contact with you with confirmation on arrangement and necessary advice on mode of payment.

Transportation Rates in Ringgit Malaysia (RM):

A) SELF DRIVE RENTAL :

(Rental rates are for 24 hours a day and not inclusive of Fuel)

No.	Type of Vehicle	Published Rate Year 2014		
		Per Day	Per Weekly	Per Month
1.	Perodua Viva	RM 120	RM720	RM1,800
2.	Perodua Myvi	RM 150	RM960	RM1,950
3.	Peugeot 207	RM 190	RM1,140	RM2,350
4.	Perodua Alza	RM 260	RM1,560	RM2,600
5.	Proton Exora	RM 300	RM1,800	RM3,000
6.	Toyota Innova	RM 350	RM2,100	RM3,500

No.	Type of Vehicle	Published Rate Year 2014		
		Per Day	Per Weekly	Per Month
7.	Naza Ria	nil	nil	nil
8.	Mitsubishi Triton Lite	RM 350	RM2,100	RM3,500
9.	Isuzu D-MAX 4WD	RM 380	RM2,280	RM3,800
10.	Toyota Hilux 4WD	RM 380	RM2,280	RM3,800
11.	Toyota Fortuner 4WD	RM 420	RM2,520	RM4,200
12.	Jin Bei Van / Nissa Urvan	RM 320	RM1,920	RM3,200

B) LIMO WITH CHAUFFEUR SERVICE :

(Please deduct 15% Discount from the Published Rate mentioned below)

No.	DESCRIPTION (Rental rates is inclusive of fuel and driven by a trained chauffer)	Type of Vehicle							
		BMW 7 Series	Mercedes Benz S Class	MPV Limo (Super Joylong / Alphard / Starrex)	Honda ElySION	Toyota Fortuner	Toyota Innova / Naza	Toyota Hilux	Peugeot 207 / Proton Waja
ONE WAY TRANSFER									
1	Airport to city hotel transfer (one way)	180	150	125	115	115	100	80	40
2	Airport to 1Borneo Hypermall or UMS (one way)	195	160	135	125	125	115	95	60
3	Airport to outskirts hotel transfer (one way)	220	180	165	155	155	140	120	100
4	1Borneo Hypermall to Kota Kinabalu City	180	150	125	115	115	100	80	40
5	Jetty Transfer:- pickup from city hotel(return) Jetty Transfer:- pickup from city hotel(return) :-pickup from outskirts hotel(return)	360 440	300 360	250 330	230 310	230 310	200 280	160 240	80 200
5	Lunch Transfer:-within city area (return) Lunch Transfer:-within city area (return) :-within outskirts-city area(return)	360 440	300 360	250 330	230 310	230 310	200 280	160 240	80 200
6	Dinner transfer :-within city area (return) Dinner transfer :-within city area (return) :-within outskirts-city area(return)	360 440	300 360	250 330	230 310	230 310	200 280	160 240	80 200

No.	DESCRIPTION (Rental rates is inclusive of fuel and driven by a trained chauffeur)	Type of Vehicle							
		BMW 7 Series	Mercedes Benz S Class	MPV Limo (Super Joylong / Alphard / Starrex)	Honda Elyson	Toyota Fortuner	Toyota Innova / Naza	Toyota Hilux	Peugeot 207 / Proton Waja
OUTSTATION / LONG DISTANCE TRANSFER									
7	One Way transfer from KK to :								
a	Tamparuli / Kota Belud								
b	Papar / Kimanis								
c	Menumbok								
OUTSTATION / LONG DISTANCE TRANSFER									
d	Tambunan								
e	Kinabalu Park / Kundasang								
f	Ranau / Poring / Sabah Tea								
g	Keningau								
h	Tenom								
i	Sipitang								
j	Kota Marudu / Kudat								
k	Sandakan			1100	1000	1000	900	900	800
l	Lahad Datu			1100	1000	1000	900	900	800
m	Tawau / Semporna			1200	1100	1100	1000	1000	900
CHARTER									
8	Full Day (8hrs) Charter up to:								
a	Within Kota Kinabalu	1400	1100	900	800	800	700	650	500
b	Inanam / Sepanggar / Menggatal / Penampang	1500	1200	1000	850	850	750	750	550
c	Papar / Tuaran / Kota Belud / Tambunan			1050	900	900	800	700	600
d	Kundasang / Kota Marudu / Keningau / Menumbok			1100	1000	1000	900	800	700
e	Poring / Tenom / Beaufort								
f	Kudat / Sipitang			1150	1050	1050	950	850	750
9	Full Day Charter to Labuan (Ferry Fees & Immigration charges not included)			1200	1100	1100	1000	950	800
10	Hourly Charter (min 3 hours)	180 per hour	150 per hour	130 per hour	110 per hour	110 per hour	100 per hour	100 per hour	80 per hour
11	Additional Hour	140 per hour	100 per hour	90 per hour	80 per hour	80 per hour	80 per hour	60 per hour	50 per hour

No.	DESCRIPTION (Rental rates is inclusive of fuel and driven by a trained chauffer)	Type of Vehicle							
		BMW 7 Series	Mercedes Benz S Class	MPV Limo (Super Joylong / Alphard / Starrex)	Honda Elyson	Toyota Fortuner	Toyota Innova / Naza	Toyota Hilux	Peugeot 207 / Proton Waja
OVERNIGHT CHARTER									
12	Overnight Charter (Return) from KK (2D1N) to :								
	Papar / Tuaran / Kota Belud / Tambunan			1350	1200	1200	1100	1000	900
	Kundasang / Kota Marudu / Keningau / Menumbok			1450	1300	1300	1200	1100	1000
	Poring / Tenom / Beaufort								
	Kudat / Sipitang			1500	1350	1350	1250	1150	1050
	Overnight Charter (Return) from KK (3D2N) to :			1600	1400	1400	1300	1250	1100
13	Papar / Tuaran / Kota Belud / Tambunan								
	Kundasang / Kota Marudu / Keningau / Menumbok			2050	1800	1800	1650	1500	1350
	Poring / Tenom / Beaufort			2200	1950	1950	1800	1650	1500
	Kudat / Sipitang			2250	2000	2000	1850	1700	1550
	Outstation standby rate (additional nights but no movement of vehicle) *Any transfers/movement of vehicle within district vicinity during additional nights shall be charged accordingly.			2400	2100	2100	1950	1875	1650
14				550	500	500	400	300	200
Sabah - TRANSFER (return transfer & max 5hrs waiting period)									
15	Karambunai Resort Golf Club			500	450	450	400	250	
16	Dalit Golf & Country Club			700	650	650	600	400	
17	Borneo Golf & Country Club			700	650	650	600	400	
18	Tambunan Golf Club			900	850	850	800	600	
19	Kudat Golf Club			1000	950	950	900	700	
20	Mount Kinabalu Golf Course			1000	950	950	900	700	
21				1000	950	950	900	700	

C) Van and Executive Coach Rates :

(Please deduct 15% Discount from the Published Rate mentioned below)

No.	DESCRIPTION (Rental rates are inclusive of fuel and driven by trained driver)	Type of Vehicle				
		2 - 10 seater	11 - 14 seater	Bus: 20seater	Bus: 27s - 29s	Bus: 40seater
ONE WAY TRANSFER						
1	Airport to city hotel transfer (one way)	80	130	150	150	200
2	Airport to 1Borneo Hypermall or UMS (one way)	115	160	200	230	280
3	Airport to outskirts hotel transfer (one way)	138	195	250	250	380
4	1Borneo Hypermall to Kota Kinabalu City	90	130	150	160	215
5	Jetty Transfer:- pickup from city hotel(return)Jetty Transfer:- pickup from city hotel(return)Jetty Transfer:- pickup from city hotel(return)	160	215	300	335	420
	:-pickup from outskirts hotel(return)	250	350	450	500	650
5	Lunch Transfer (max 4 hrs) :-within city area (return)Lunch Transfer (max 4 hrs) :-within city area (return)Lunch Transfer (max 4 hrs) :-within city area (return)	160	220	300	350	490
	:-within outskirts-city area(return)	250	320	450	520	650
6	Dinner transfer (max 4hrs) :-within city area (return)Dinner transfer (max 4hrs) :-within city area (return)Dinner transfer (max 4hrs) :-within city area (return)	160	220	300	350	490
	:-within outskirts-city area(return)	250	320	450	520	650
OUTSTATION / LONG DISTANCE TRANSFER						
7	One Way transfer from KK to :					
	Tamparuli / Kota Belud	300	450	650	850	1000
	Papar / Kimanis	300	450	650	850	1000
	Menumbok / Kota Marudu	300	450	650	850	1000
	Tambunan	300	450	650	850	1000
	Kinabalu Park / Kundasang	300	450	650	850	1000
	Ranau / Poring / Sabah Tea	350	550	750	950	1200
	Keningau	350	550	750	950	1200
	Tenom	500	550	750	1100	1300
	Sipitang	600	750	950	1100	1400
	Kudat	600	750	950	1100	1400
	Sandakan	850	1150	1250	1350	1600
	Lahad Datu	850	1150	1250	1350	1600
	Tawau / Semporna	1000	1200	1500	1600	1900

No.	DESCRIPTION (Rental rates are inclusive of fuel and driven by trained driver)	Type of Vehicle				
		2 - 10 seater	11 - 14 seater	Bus: 20seater	Bus: 27s - 29s	Bus: 40seater
CHARTER						
8	Full Day (10hrs (from 8am - 6pm)) Charter from KK up to:				950	1150
a	Within Kota Kinabalu	450	550	750	950	1150
b	Inanam / Sepanggar / Menggatal / Penampang	530	630	830	1050	1230
c	Papar / Tuaran / Kota Belud / Tambunan	600	700	880	1180	1380
d	Kundasang / Kota Marudu / Keningau / Menumbok Poring / Tenom / Beaufort	700	800	1000	1150	1350
e	Kudat / Sipitang	800	900	1100	1250	1450
f	Full Day Charter to Labuan (Ferry Fees & Immigration charges not included)	900	1000	1200	1350	1600
9	Hourly Charter (min 3 hours)	800	900	1300	1400	1650
10	Additional Hour	80	100	120	150	180
11	Additional Hotel Pick Up: KK City	80	100	120	150	180
12	:-Outskirt	20	30	40	50	80
		30	40	50	80	100
OVERNIGHT CHARTER						
21	Papar / Tuaran / Kota Belud / Tambunan					
	Kundasang / Kota Marudu / Keningau / Menumbok Poring / Tenom / Beaufort	800	900	1150	1350	1550
	Kudat / Sipitang	900	1000	1250	1450	1700
	Overnight Charter (Return) from KK (3D2N) to :	1000	1100	1350	1550	1800
		1100	1200	1450	1650	1900
22	Papar / Tuaran / Kota Belud / Tambunan					
	Kundasang / Kota Marudu / Keningau / Menumbok Poring / Tenom / Beaufort	1200	1350	1700	2100	2350
	Kudat / Sipitang	1350	1500	1950	2400	2475
	Outstation standby rate (additional nights but no movement of vehicle) *Any transfers/movement of vehicle within district vicinity during additional shall be charged accordingly.	1500	1650	2100	2475	2550
		1650	1800	2250	2550	2700
23		400	500	600	700	800

No.	DESCRIPTION (Rental rates are inclusive of fuel and driven by trained driver)	Type of Vehicle				
		2 - 10 seater	11 - 14 seater	Bus: 20seater	Bus: 27s - 29s	Bus: 40seater
LONG DISTANCE OVERNIGHT CHARTER						
23	Overnight Charter (Return) from KK (2D1N) to :					
i)	Sandakan / Lahad Datu	1800	2000	2800	3200	3600
	Tawau / Semporna	2000	2400	3200	3600	4000
	Labuan (Ferry Fees & Immigration Charges not included)	1200	1400	2200	2500	3000
24	Overnight Charter (Return) from KK (3D2N) to :					
	Sandakan / Lahad Datu	2650	3000	3850	4500	5400
	Tawau / Semporna	3000	3550	4450	5200	6000
	Danum Valley	3200	3650	4650	5400	6100
	Labuan (Ferry Fees & Immigration Charges not included)	1800	2100	3300	3750	4500
25	Outstation standby rate (additional nights but no movement of vehicle) *Any transfers/movement of vehicle within district vicinity during additional shall be charged accordingly.	500	600	700	800	900
GOLF TRANSFER (including return transfers and max 5 hrs waiting period)						
	Sutera Harbour Golf & Country Club	80	100	150	200	250
	Sabah Golf & Country Club	90	110	160	210	300
	Karambunai Resort Golf Club	180	250	450	500	650
	Dalit Golf & Country Club	180	250	450	500	650
	Borneo Golf & Country Club	400	500	750	800	950
	Tambunan Golf Club	400	500	750	800	950
	Kudat Golf Club	650	750	1200	1350	1550
	Mount Kinabalu Golf Course	650	750	1200	1400	1650

NOTES:

- a) Advance reservation is required via email: sales@borneo-rentacar.com or via Fax: 088 485822
- b) Rental rates are in Ringgit Malaysia and is subject to a 6% Govt Service Tax
- c) Bookings are subject to availability.
- d) Self drive rental: Any additional hour shall be charged 1/5 from the daily rental rate.
- e) Chauffeur Driven services;
- i) 50% surcharge shall be imposed for any Airport Transfers between 10pm to 6am.

- i. 50% surcharge shall be imposed for any Airport Transfers between 10pm to 6am.
- ii. Normal hours is between 8am to 8pm; Any transfers or charters done before 8am or after 8pm, there shall be a 50% surcharge imposed excluding dinner transfers and overnight charters.
- iii. Rates for charter will be quoted as per itinerary given. Any side trips , additional transfers / charters / hours or change of itinerary shall be charged accordingly.
- iv. Golf Transfers is including return transfers and a maximum 5hours waiting period. Any additional hours shall be charged accordingly.
- v. Overnight Charter: Earliest pick up for o/night charter is 8am and latest hour to return from o/night charter to KK/designated destination is 8pm. Any additional hours/charter shall be charged accordingly.
- f. Cancellation Charges: Cancellation must be made at least 24hours prior to the assigned pick up / arrival time. Cancellation made less than 24hours will be charged 100% of the Total Rental Rate
- g. AHSB Rentacar reserves the right to revise the rates above without prior notice.

We trust that the rates mentioned above meet your requirements and we look forward to a prosperous and beneficial working relationship.

Moving With You & For You